

The IMechE Dorchester Area Committee Meeting
The Trumpet Major - 05 February 2015
Minutes of the Annual General Meeting

Present

Steve Stubbing (School Liaison Officer (SLO)), Andrew Samways (Chairman (C)), Nick Fryer (Treasurer), Andrew Kenny (Secretary (S)), Steve Lawton (Committee Member), David Lowe (Publicity and Vice Chairman), Tracey Boardman (Committee Member)

Apologies None

Minutes and matters Arising

The Minutes of the previous AGM were accepted without alteration. Any matters arising are dealt with in the following minutes and those of the 46th Ordinary Meeting, which followed on immediately after the AGM.

The Chairman's opening remarks and report

The Chairman opened the meeting and welcomed everyone. David Lowe (Publicity Officer) mentioned that he is standing down from the committee.

We are happy to welcome Tracey Boardman as a new committee member.

The Chairman's report

Review of 2014-15

It has been a busy year for the Dorchester and Weymouth Area volunteer committee. Not only have we amended our area name from 'Dorchester' to 'Dorchester and Weymouth' to better reflect the major industrial areas which we serve, but we have also facilitate 6 lectures at Weymouth college in collaboration with the IET, and laid on a visit to the Swanage Railway works at Heston.

On the new member and new committee member front, Claire Maycock (IMechE Business Development Manager), has been working with DEK Printing, Weymouth who are going to proceed with accreditation to the IMechE and we as a Committee have offered our support however we can to recruit new members. It is hoped that DEK will be holding a 'Get Charter' type of event in the near future.

Schools – An area of activity to which much effort is given by our SLO. The Dorchester and Weymouth Area have always been very strong on supporting Science, Technology, Engineering and Mathematics (STEM) activities in our catchment area. Steve Stubbings, Schools Liaison Officer, supported by the

Dorchester and Weymouth Area Committee, organised trips for pupils in Years 2 to 5 (7 to 10 years old) from 5 schools to make 5 STEM visits to Explore @ Bristol and Durlston Country Park. We were also successful in obtaining funding from the IMechE Educational Advisory Group (EAG) for the purchase of a new 3D printer for Budmouth college, Weymouth.

Finance – Through the efforts of Nick Fryer, our Honorary Treasurer, funding has been secured for the coming year, in conjunction with the Wessex Region, to allow us to continue to put on lectures and visits and allow our Schools Liaison Officer to continue to support STEM visits and activities within schools in our catchment area.

Secretarial - We now need to concentrate on building up our membership and committee. To these ends, Andrew Kenny, Honorary Secretary, has been sending welcome letters to all new and upgraded members within our catchment area with the aim of increasing the number of volunteers on our committee and thus reduce individual work load. To further this Andrew has been trained in the use of and has access to the IMechE member's database system 'Informer'.

Lectures – As a committee we have made an excellent start to 2015 with lectures planned for all of our talks at Weymouth College this year (see 'Lectures/Talks' below).

At the Wessex Region Annual General Meeting of 28 March 2015 a change to the 'Near You' web-based sign-up system was announced by our chairman Nick Schulkins MBE. The sign-up system will be considerably easier to use. It will allow non-IMechE members to sign-up to attend the IMechE events.

Visits – A visit has yet to be arranged however, we have a number of suggestion that are being followed up.

Treasurer's Report

The IMechE Wessex Region is happy that the Dorchester and Weymouth Section budget last year was carefully planned and adhered to and put to good use. At the Wessex Region AGM and Committee meeting on Saturday 28 March 2015 the Dorchester and Weymouth Area Treasurer was mentioned with particular thanks for keeping the Region up to date with reporting.

Furthermore Wessex Region AGM it was mentioned that Saturday 27 June 2015 is the date of the next Wessex Region meeting which will mostly about budget issues.

A copy of the Dorchester and Weymouth Area Committee Budget for 1 September 2014 to 31 August 2015 is attached.

School Liaison Officer's Report

The SLO has provided us a separate schools Activity report.

At the Wessex Region AGM on 28 March 2015 the Dorchester and Weymouth section was mentioned as the top area in the region for education projects and budget for 2014. It was there is to be a significant increase funds available for education. Education funds from IET and IMechE are being pooled. Two types of grant will be available. One type is up to £5000 per project. The other type is up to £15000 per project.

Education projects were schools work together to get a synergistic benefit are most likely to for the larger grants. An example given was a college to work with its local primary schools. Another is was a school working with an engineering business. Businesses with IMechE or IET members participating in the bid submission process may be favoured.

Secretary Officer

Learned how to use 'Informer' . This is an online system of the IMechE which has data on the members in our area. Training was provided by Kevin Manning via Skype.

Election of Officers for 2015

The following Officers were elected

Chairman Andrew Samways elected

Proposed by Steve Stubbing Seconded by Nick Fryer

Treasurer Nick Fryer elected

Proposed by Andrew Kenny Seconded by Steve Stubbing

Schools Liason Officer Steve Stubbing elected

Proposed by Andrew Samways Seconded by Andrew Kenny

Secretary Andrew Kenny elected

Proposed by Andrew Samways Seconded by Nick Fryer

Committee Tracey Boardman elected

Proposed by Andrew Kenny Seconded by Steve Stubbing

2015 AGM Meeting Adjourned and followed immediately by 47th OGM

