

**NOTES FROM THE GREATER LONDON REGION COMMITTEE MEETING
HELD AT 1 BIRDCAGE WALK ON 21st January 2015**

Present:

G. Hartill (GH)	E. Robinson (ER)
C. Ingram (CI)	B. Takala (BT)
Y. Yan (YY)	S. Paish (SP)
C. Clarke (CC)	T. White (TW)
P. Knight (PK)	A. Du (AD)
M. Osborn (MO)	R. Guy (RG)
J. Blake (JB)	Z. Hanna (ZH)
E. Khaleghi (EK)	G. DeNadia (GD)

1. INTRODUCTION

- 1.1 The Chairman Giles Hartill welcomed everyone and thanked them all for coming. The committee welcomed Richard Guy the Governance and Engagement Manager from IMechE HQ.

2. APOLOGIES

A. Perera (AP)	I. Berry (IB)
V. Liu (VL)	M. Pitt (MP)
C. Lowther (CL)	C. Maycock (CM)
C. Brown (CB)	P. Kapadia (PKa)
R. Campbell (RC)	M. Saunders (MS)
S. Barker (SB)	

Absentees

R. Sharma (RS)	Saviyen Subramanyan (SS)
K. Huntington (KH)	J. Tomlinson (JT)
S. Haslam (SH)	F. Khoshnoud (FK)
W. Todd	

3. AGREEMENT ON AGENDA

- 3.1 Agreed.

4. MINUTES OF LAST MEETING

- 4.1 Agreed

5. MATTERS ARISING AND ACTIONS FROM THE LAST MEETING

- 5.1 GH spoke about the event booking scenario and this was discussed with RG. The system is due to be updated soon.
- 5.2 CC noted that the funds from EYF are still pending

- 5.3 ER is to chase up Clive Price for advertising the Imagineering event on the GLR website.

6. HON. TREASURER'S REPORT

- 6.1 There have been very few transactions since the last meeting with the design challenge being the greatest recent expense.
- 6.2 The balance of the account currently stands at £7095.34
- 6.3 There were discussions with RG as to the budget system HQ is implementing for this calendar year. It was clearly stated that despite HQ being on a December to January budget year, the regions would be retaining the September to August academic year for their budgets. This is mainly due to not having a low balance at Christmas time.
- 6.4 The GLR will be expected to submit a 3 month budget to run between September and December this year to assist HQ and that the idea of using the £49 a day rule was acceptable.
- 6.5 HQ are considering a 15 month budget to realign the budget with the academic year but nothing has been decided.
- 6.6 CC is to send HQ the activities expected and their expected costs.

7. COUNCIL/RSB UPDATE

- 7.1 Sarah Haslam is leading a working group to revise the event booking system. An interim solution has been demonstrated and signed off.
- 7.2 The RSB are proposing investment in an upgrade to the IT system however, this is not expected to include an update to the near you site.
- 7.3 RG spoke about the IMechE's intention to focus upon MP's in the run up to the general election. The intention is to send the IMechE's manifesto in order to encourage MP's show their recognition to the institution and its values. It is hoped that MP's will subsequently want to show their support of UK engineering SME's in their local region.

8. AREA UPDATES

8.1 Central Events

- 8.1.1 The joint New Year's lectures were a great success, with many people from the IMechE and IET keen to repeat such joint event.

- 8.1.2 The next joint event is combined with the welding institute and includes a social side. It takes place on the 19th of February, with the lecture on catastrophic welding failures.
- 8.1.3 PK noted that her process of sending a target email out about an event 1 week before it takes place is working well and numbers are up. She encourages others to follow a similar pattern.
- 8.1.4 On the 11th of March there is a lecture on the Mini, PKa is to advertise this event to local clubs.
- 8.1.5 It is intended to have a talk on 3D printing towards the end of March beginning of April
- 8.1.6 An event with the rail division is planned on Crossrail in April
- 8.1.7 PK is looking for one more event this side of the Summer

8.2 **NW Area**

- 8.2.1 The NW continues to be active with many events still to come
- 8.2.2 The visit to Marin Baker ejector seats on the 3rd of December went well
- 8.2.3 A talk at Brunel University on the history and rebirth of the F1 relationship between Honda and McLaren takes place on the 28th of January
- 8.2.4 A visit to Bletchley park is planned of the 15th of March
- 8.2.5 A site visit to Aston Martin Lagonda and a visit to a working paper mill take place in spring but dates are not confirmed as yet.

8.3 **SW Area**

- 8.3.1 CI to request event details

8.4 **S Area**

- 8.4.1 CI to request event details

8.5 **YMP**

- 8.5.1 The Christmas dinner on the 17th had around 70 attendees which was great.
- 8.5.2 On the 27th the YMP intend to announce their new chairman as SB steps down.
- 8.5.3 The AGM will take place on the 17th of March.

9. EDUCATION ACTIVITIES

- 9.1 SET for Sport – Alton Convent School from Northampton have once again signed up for this event. It will take place on the 16th of March during science week
- 9.2 EYF – Aaron Du is organising this with HQ TFL are confirmed to attend EYF amongst other and it should be a great day.
- 9.3 OWI2050 – an organiser confirmed for April
- 9.4 The Big balloon debate – on the 9th of March, STEMNET have been invited and should bring around 60 – 70 students.
- 9.5 Speak out for Engineering – arranged of the 18th of June.
- 9.6 Bloodhound – event was a huge success. Around 500 people turned up for the event and all agreed that the speaker was excellent. The YMP intend to repeat the event with Bloodhound again soon.
- 9.7 The University Design Challenge – on the 10th of February a meeting will discuss any risks moving forward with the next stage of this very successful and popular event. Most of these are concerned with resource now the event is becoming so big. It is now officially a national event with 4 more regions to compete in the next event; Southampton, Wessex, Yorkshire and the Midlands. There is talk of interest from some Scottish universities who may join next year. Maybe in 2 years we will see the whole country involved. The national final takes place in October and is looking to start to involve both 2nd and 1st year university students.

10. ENGINEERING INSTITUTION LIAISON

- 10.1 The IMechE and IET have recently experienced some great collaboration events. Mick Pitt the IMechE's IET liason is to retire and the group wish him well.
- 10.2 The Aeronautical institution has a couple of interesting events coming up; the life and times of the Harrier aircraft, and flight testing the e-Go. CC is to liaise with ER to advertise these events on the ImechE website.
- 10.3 AD has joined the offshore Engineering society as IMechE liason. He will also liaise with ER to advertise their events on the ImechE website.

11. GLR AREA STRUCTURE

- 11.1 The area of the NE region has yet to be finalised but GH discussed with the group the progress made.

- 11.2 CI has been charged with presenting ideas for exact regional splits at the next meeting for debate
- 11.3 The idea is that there would be a presidential visit to the region in 2016 and maybe Queen Mary University would be a good base for the committee in the same was as Brunel is for the NW region. Queen Mary University has recently announced that it will start to run a Mechanical Engineering Degree programme.
- 11.4 It is hoped that companies such as Eurostar will be interested in the new region and maybe events can be held in the Olympic park, such as SET for Sport

12. AOB

There was a vote of thanks to IB for his work on the catering for the New Year's lectures. Catering of large events was discussed with RG and the usual problems that are associated with this. RG thanked the group and confirmed he would follow up on the issues raised of catering for large events.

13. NEXT MEETING DATES

- 13.1 The next meeting will take place on the 10th of March and will involve nominations for the GLR committee positions. The AGM will take place on the 15th of April.

14. CLOSE.

Charles Ingram

Hon. Secretary
GLR Committee

17th February 2015