

- 5.3 Comments about proposed changes to GLR structure were raised and discussed.
- 5.4 GH briefed about the RSB council meeting held on 27th May. At the RSB meeting, Stephen Tetlow presented an overview. Membership of the IMechE is on the rise while all other institution experienced a general decline for the past 20 years. The need for working together with other institutions was stressed. Ideas on international volunteers, proposing curriculums to schools, etc. were presented. A copy of the annual review is available.

6. 2015/16 COMMITTEE POSITIONS

- 6.1 Following committee positions were nominated and accepted at the AGM. The position of climate change lead position was removed from the committee.

Position	Nominee
Chairman	Giles Hartill
Vice Chairman	Charles Ingram
Hon. Secretary	
Assistant Hon. Secretary	Youyou Yan
Hon. Treasurer	Verina Liu
Assistant Hon. Treasurer	Charles Clarke
Central Events Committee Chairman	
STEM Projects Co-ordinator	Sarah Haslam
Publicity Officer	Farbod Khoshnoud
Assistant Publicity Officer	Saviyen Subramanyan
Website Officer	Ed Robinson
Media Officer	Pareen Kapadia
Social Media Officer	Bernard Takala
IMechE Divisions & Groups Liaison Officer	Simon Paish
ICE Liaison	Chris Brown
ICChemE Liaison	Jasper Tomlinson
IET Liaison	Gary Hayes
RAeS Liaison	Charles Clarke
Uni Design Challenge Lead	Tony White
Member	Ian Berry
Member	John Blake

- 6.2 AP volunteered for the vacant Hon. Secretary position, which was seconded by SP and CC. PK has resigned from the committee due to relocation, hence SP was unanimously elected to the position of Chairman, Central Events Committee.

- 6.3 A vote of thanks was proposed for Phoebe (PK), for her outstanding contribution and commitment to the CEC, by GH with the unanimous agreement of the committee.

7. HON. TREASURER'S REPORT

- 7.1 In the absence of Hon. Treasurer VL, CC has presented a brief of the current report.
- 7.2 Total spending came to about £6000 and the budget totalled to £12000. Only a third of the budget tranche for 2014/15 has gone into the account. A top-up is expected in September.
- 7.3 Current bank balance is ~£3000, all invoices paid-up.
- 7.4 Further £2500 is being chased up (joint event, Jan 2015).

8. COUNCIL/RSB UPDATE

- 8.1 GH said that the Regional Plan is in its draft form. He outlined each major item in the plan to take on board any further comments.
- 8.2 Engagement:
- a) SP suggested about adding a comment to allocate responsibilities of each committee position (especially for peripheral positions)
 - b) Succession planning within each committee
 - c) QPR from sub/area committees
 - d) Informer Database- Area committees to put forward a nominee. GH is the current nominee. **Action:** area committees to propose a nominee
 - e) New East London Area (ELA): CI refreshed the panel about the proposed region break-up (post code maps, number of members, etc.). CC suggested asking members about which sub-area they are mostly comfortable with. CP suggested that close to 50% of the membership are students and affiliates. Further suggestions such as Uxbridge should be in the NW area (as it is currently). There was also a suggestion that the current regional structure is arbitrary.
 - f) University of East London as the base for ELA were discussed. TW suggested Queen Mary as a better proposition. 2015/16 presidential visit will take place in the newly created ELA.
 - g) CC reiterated the need to get the IT sorted out soon. SH suggested that new web pages will be customisable.

- h) On the social media front, BT suggested that all area committees should nominate a website officer. **Action:** BT to add two further web admins (SS and FK). In response to BT's query on changing the logo, GH stressed that the logo must not be altered for any reason. BT was asked to contact Kevin Manning (KM) about access to email for the social media aspects. Access of any further admins should be controlled and monitored at all times.
- i) Facebook page to be setup and get the necessary approvals. Once approved, this option could be effectively used to approach a much wider audience for event advertising purposes. Only profiles of members should be visible.

8.3 Development:

- a) Get registered event is planned for 14th October
- b) CC spoke about a CPD events guidance, Key themes and liaising with other institutions

8.4 Outreach:

- a) Provide a detailed record of events being organised in conjunction with the other institutions. SP has volunteered to coordinate this activity
- b) CI suggested IMarEST (Marine) as an additional institute to collaborate while IB suggested Nuclear Institute. **Action:** all members to propose further possibilities
- c) Media Officer (PKa) spoke about a new initiative to promote Local Engineering Heritage through each local area committee. He has liaised with a Harrow News Paper (NW area committee) to write a column on this subject. **Action:** all area committees to contribute and liaise with PKa. Another subject to exploit would be "Damage Humans do to World/Environment and Solutions to Redress using Engineering"

8.5 Education:

- a) Regional education officer/STEM projects coordinator, SH, briefed about the regional discussions took place on educational events. Alignment with RSB plans, develop Best Practices, YMP liaison, were the main focus. Engineering Educational Events with good prizes, projects were proposed. Projects worth £90000 were funded nationally (17 projects in total)
- b) IMechE/IET support to the Teacher/Industrial Partnership, TIP. Fund provision of supply teachers while the nominated teach is taking part in the TIP program. Sponsorship for 50 teachers to be provisioned by end of 2015

- c) CC suggested approaching National Union of Teachers (NUT) to promote the idea
- d) GH reminded that CL is the Chair of the IMechE educational group
- e) A further suggestion was to support the concept of "Primary Engineer" through IMechE
- f) Further ideas floated on the educational subject: Five Tribes Survey, Measuring Motivation-Toolkit, Elutech, etc. **Action:** Provide a link to website. SH to provide the link (<http://www.elutec.co.uk>)

9. AREA UPDATES

9.1 Central Events

9.1.1 Written update provided.

9.2 NW Area

9.2.1 Written update provided.

9.3 SW Area

9.3.1 Written update provided.

9.3.2 Events Planned for 2015/16

Date	Event
June 2015	Kingston University Electric Bike Event Repeat visit to the Kew Gardens (Behind the scenes tour)
Sept 2015	Talk by NPL: "How Long is this String?"
Oct 2015	Presentation to Kingston University Students: IMechE Volunteering
Nov 2015	Tour of Mini Cooper Factory
Dec 2015	Christmas Dinner
Jan 2016	Technical Talk: "Testing the First Flight" – By M Farley (Test Pilot)

9.4 S Area

9.4.1 Written update provided.

9.5 YMP

9.5.1 Written update provided.

9.5.2 Events planned for 2016/16

Date	Event
July 2015	Our World in 2050, Bethnel Green Academy (STEM) STEMNET Membership event Networking Dinner Surrey Satellite Tour/Zaskin College Technical Visit
August 2015	YMP Ordinary Meeting The Young Trophy Inter-Professional Networking Event
Sept 2015	YMP Ordinary Meeting London Special Leaders Award
Oct 2015	YMP Ordinary Meeting Bloodhound Get Registred
Nov 2015	Set for Sport Opportunities in Offshore Engineering for Students and Recent Graduates
Dec 2015	YMP Ordinary Meeting Bloodhound Christmas Dinner
Jan 2016	Speak Out or Engineering

10. EDUCATION ACTIVITIES

- 10.1 TW provided a brief on the University Design Challenge (UDC). 2016 specification is to "shoot to a particular target", events to be held in UCL. Competitor universities have been identified.
- 10.2 An additional 2nd year challenge is to be launched. Specifications are now in place with added complexity to the 1st year challenge.
- 10.3 A similar completion organised by Universities in Shanghai was a good start to the international out reach of the UDC.
- 10.4 **Action:** ER to advertise for volunteers for the UDC liaising with TW

11. ENGINEERING INSTITUTION LIAISON

- 11.1 None to report

12. PRESEDENTIAL VISIT

- 12.1 The approved date for the next presidential visit is the 29th of January 2016 at a University (TBC) in the East London Area
- 12.2 It is expected to be the inaugural event for the ELA

13. AOB

- 13.1 Summer fair – YMP still in planning phase
- 13.2 MS has taken over cross-rail event organisation from PK. There is a clash of the event date with Alistair Graham Bryant lecture
- 13.3 STEM web page doesn't have "Imagineering"
- 13.4 CC announced "Speak Out for Engineering" is coming soon. Requested all area panels to advertise locally. Date is 18th June. Talk to Kevin Manning to promote. Suggestions for the Key Note Speaker requested (5 minute duration). **Action:** GH

14. FUTURE MEETING DATES

8th July, 3rd September, 14th October

15. CLOSE.

Anura Perera

Hon. Secretary
GLR Committee

28th June 2015