

**NOTES FROM THE GREATER LONDON REGION ANNUAL GENERAL
MEETING
HELD AT 1 BIRDCAGE WALK ON 12th April 2018**

Present:	
Maurice Greenberg (MG) Jasper Tomlinson (JT) Gordon Greenan (GG) Chrisma Jain (CJ) Zahra Voshgir ZV) Prof Anthony White (AW) John Buckler (JB) M.Saunders (MS) Eric Chu (EC) Hamza Khamker (HK) Ed Robinson (ER) Mike Pozzi (MP)	Martin Robinson (MR) William Silverthron (WS) Robert Rayner(RR) Thanos Moros (TM) Adetola Orekoya (AO) Stephen Herd (SH) Verina Liu (VL) Aaron Du (AD) Simon Paish (SP) Charles Ingram (CI) Shaziya Patel (SP) Christine Jones (CJ)

1. INTRODUCTION

2. APOLOGIES

Esfandiar Khaleghi Charles Clarke Claire Maycock Zuhair Hanna Hussam Jouhara Jack Burrows	
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3. AGREEMENT ON AGENDA

- 3.1 Agreed as presented.

4. MINUTES OF LAST AGM

- 4.1 There were no comments from the minutes of the last AGM.

5. CHAIRMAN'S REPORT

- 5.1 Refer to the AGM 2018 AGM Chairman's report by Charles Ingram accompanying these minutes.

- 5.2 CI discussed the general structure of the GLR before presenting some key initiatives that have taken place this past year across the GLR in relation to the 4 strategic objectives set by IMechE HQ

- 5.3 He mentioned aspects that had been particularly good since his term in office began and highlighted a few things that he would suggest the committee consider for the future.

- 5.4 He offered his thanks to all committee volunteers across the region for their hard work and effort for the membership.

6. REGIONAL BUSINESS DEVELOPMENT MANAGER'S REPORT

- 6.1 Refer to BDM GLR Update 2018 presentation from Claire Maycock delivered by Charles Ingram in her absence accompanying these minutes.

- 6.2 There was some discussion regarding how the member numbers are calculated and whether the grades of members are taken into account.

7. HON. TREASURER'S REPORT

- 7.1 Refer to the Financial Presentation by Verina Liu accompanying these minutes.

- 7.2 The budget approved by HQ for 2017 was £14,650

- 7.3 At the beginning of the year the bank balance was £7,543 and by the end was £6,314.

- 7.4 There are still a few transactions outstanding.

- 7.5 Higher expenditure between winter and spring.

- 7.6 Higher costs per day reflected by higher IMechE cost

- 7.7 The downwards black line reflects the figures

2017 Summary

- a) Income – reflects income from other institutions, SP believes this should be higher however the lower values could be due to the lag of invoicing

- b) YMP do well to raise money in terms of sponsorship

- c) Money carried over from previous years has helped to achieve budgets

- d) VL would like to give special credit in raising independent funding specifically YMP and SE.

- 7.8.1.2 The budget approved for 2018 is £17,250.

8. CENTRAL EVENTS COMMITTEE REPORT

- 8.1 Refer to CEC PPT by Simon Paish accompanying these minutes.

- 8.2 Battery Application and Energy Storage SP gave thanks to TM for organising the event.

- 8.3 Review of Past 12 Months

- a) SP has extended the budgets to allow areas to put on events at HQ

- 8.4 The CEC now works with IET Hammersmith rather than IET in central London
- 8.5 The process to invoice events from other events was discussed. Once VL receives an invoice, she can separate the invoices to allow clear amount per institution. However the invoices from IMechE HQ aren't always sent.
- 8.6 More money has been raised over the year due to:
- a) Half budget given to IET, RAeS to put on lectures
 - b) Less shared events
- 8.7 SP gives thanks to Charles Ingram for the support over the last 3 years
- 8.8 SP clarified MR's point on putting on more social events
- 8.9 MR would like to reinforce the demand for putting on Divisions and groups is there and should be utilised more.
- 8.10 Discussions took place on the engagement with Divisions and Groups, events are put on by these Divisions and Groups however the engagement with the GLRC is extremely low. GLRC is often asked to put on events however no interest is expressed to work together in putting on events. SP reiterates engagement with Divisions and Groups is a challenge.

9. YMP CHAIRMAN'S REPORT.

- 9.1 Refer to the YMP GLRC AGM Presentation from Esfandiar Klaleghi delivered by Charles Ingram in his absence, accompanying these minutes.

10. GLR COMMITTEE ELECTIONS 2018/2019

- 10.1 There were two volunteers for the role of Chairman for the coming year, Aaron Du and Simon Paish. Both Candidates were proposed and seconded by different members of the incumbent GLR committee. They both give a short speech on the reasons why they believe they are the right person to be Chair:
- a) AD has supported various areas over the years. Currently works as a Lead Engineer for DJV. He was previously YMP chairman and volunteers on Division of Process Engineering. He is a professional interviewer and one of the youngest fellows of the institution. He has drafted a strategy for the committee for year of engineering 2018.
 - b) SP is a manufacturing engineer working for Warwick Manufacturing Group as a consultant on business improvement. He would like to build on the work done by Charles and Giles and focus on future events and not past events. Would like to support the areas more and has already done this with the events chairs. He would like to get more clarity on the purpose and function of IMechE HQ. He wished for volunteers to get something back from the GLRC and as Chair would like to do this. He was asked whether with his work commitments in India he had the time to attend meeting. He responded that over the last 4 years he had attended most meetings.
 - c) After a vote Simon Paish was duly elected Chair
- 10.2 The remaining elected positions were agreed, all candidates being seconded by various members of the incumbent GLR committee:
- a) Vice Chair, Esfandiar Khaleghi,
 - b) Honorary Treasurer, Verina Liu
 - c) Honorary Secretary, Christine Jones,

10.3 The committee members are

Role	Candidate
Chair	Simon Paish
Vice Chair	Esfandiar Khaleghi
Hon. Secretary	Christine Jones
Assistant Hon. Secretary	Vacant
Hon. Treasurer	Verina Liu
Assistant Hon. Treasurer	John Buckler
Publicity Officer	Stephen Herd
Assistant Publicity Officer	Anura Perera
Website Officer	Ed Robinson
Media Officer	Mo Waked
Social Media Officer	Chrisma Jain
CEC Chair	Vacant
Social Secretary	Vacant
Regional Education Officer	Robert Rayner
ICE Liaison	Martin Robinson
IET Liaison	Vacant
RAeS Liaison	Charles Clarke
ICChemE Liaison	Thanos Moros
IMarEST Liaison	David Brookes
IMechE D&G Liaison Officer	Adetola Orekoya
IMechE D&G Liaison Officer Assistant	Jasper Tomlinson
Ordinary Member 1	John Blake
Ordinary Member 2	Michael Pozzi
Ordinary Member 3	Anthony White
Ordinary Member 4	William Silverthorne
Immediate Past Chairman	Charles Ingram

10.4 All Vacant positions will be advertised at the earliest convenience

11. AOB

11.1 Explanation of the STEM events –

11.2 RR would like to mention the email already sent to the committee regarding school mentoring.

11.3 Talk on Construction of infrastructure

11.4 Martin Robinson stated that he would be standing for election to the council and hoped that he could count on our support.

11.5 IChemE joint lecture is planned for the near future.

- 11.6 Charles thanked everyone for their contribution to the committee and was presented with a leaving gift by the new chair

12. FUTURE MEETING DATE(S)

TBC

13. CLOSE.

Shaziya Patel

Hon. Secretary
GLR Committee

12April 2018