

IMechE Singapore Branch
c/o School of Mechanical & Aerospace Engineering
Nanyang Technological University
50 Nanyang Avenue
Singapore 639798

Minutes of 21st Annual General Meeting of the Institution of Mechanical Engineers, Singapore Branch, held at the Tanglin Club on Friday 1st April 2016.

Meeting Call to Order

The Chairman called the meeting to order at 7.30 pm with quorum reached at 31 members present.

Approval of Minutes of the 20th AGM held on 31st March 2015

The minutes of the 20th AGM were approved.

Proposer: Boon Hooi Yeap

Seconder: Poi Sik Tan

Branch Chairman's Annual Report

Chairman recapped that for the past twelve months, the branch had actively promoted Mechanical Engineering and activities carried out by the branch are in line with the Institution strategic intent and objectives.

The branch members were able to join 4 site visits and 3 lectures on subjects of interest to Mechanical Engineers. The branch also engaged with IES and NUS for evening talks of mutual interest.

On 7th July 2015 the Branch and the Engineering Alumni Singapore (EAS) conducted jointly the Global Engineering Debate 2015 on the Future of Singapore's Energy. In addition a very interesting talk was held by Ric Parker of Rolls Royce on reducing the impact of Aviation on the Environment, which was jointly held with IES.

We were excited that in 2015 we were able to meet with Stephen Tetlow, CEO of the IMechE together with Tom Owen Business Development Manager, as well as Past IMechE President Prof Rodney Smith and Bob Johnson.

Graeme Britton gave a membership talk to students and associates at Newcastle University in December 2015.

The Singapore Branch committee met 6 times during the 12 months period to promote key themes of:

1. Support for Professional Development by conducting Professional Review Interviews (PRI) for those applying for Chartered Engineer status
2. Compliment and support IMechE HQ strategic plan – attended SEAR meeting
3. Develop awareness of engineering and raise profile of IMechE
4. Maintain development of local branch
5. Manage financial position with reduced support from HQ

The SEAR meeting was hosted by Singapore on the 11th October 2015, attended by Malaysia, Brunei, Indonesia and Singapore.

Membership update

38 fellows
183 Members
105 Associates
171 Affiliates

We have 5 qualified interviewers able to conduct professional interviews. In 2015, 12 CEng PRI conducted.

Honorary Treasurer's Report

The Honorary Treasurer presented his report, a copy of which was provided to members. The closing balance on 31 December 2015 was SGD22,901.09, down from SGD 26,501.33 over 2014. Income was SGD 12,363.55, Expenditure SGD 16,113.09 during this period.

Dr Tan Poi-Sik queried the reporting of the balance sheet regarding the adjustment. Adjustment made to the reporting to standardise the P&L.

The Honorary Treasurer thanked Dr Cheah Choon Lek and Mr Angus Tang for auditing the accounts.

Future events – there are a pipeline of future talks and visits planned including Rolls Royce Fan Assembly, Jack-Up rigs and Chemical Processing plant in Jurong Island. Another key event will be 'Becoming a Professional Engineer – Routes to Professional Registration' on 5th April 2016.

Election of Officers and Committee Members and Appointment of Honorary Auditors

Position	Name
Chairman	Yeap Boon Hooi
Vice Chairman	Ivan Tam
Honorary Secretary	Clive Ford
Honorary Treasurer	John Heng
Asst Hon Secretary	Angus Tang
Committee	Lim Song Hau
	Chris Poczka
	Chua Say Cheong
	John Sears
	Kumaresan Thyagarajan
Young Member	Alex Stergiou

Dr Gaeme Britton raises a motion to thank the outgoing committee for the work done over the last 1 year and for the local branch for organising all the events and activities and raising the profile of IMechE internationally.

The new committee was presented to the meeting. Since there was only one nomination for each position, the motion was carried by acclamation.

Proposer: Dr. Graeme Britton Second: Mr Michael Tang

The following members were nominated for appointment as Honorary Auditors:

Auditor 1: Cheah Kean Wee Auditor 2: Graeme Britton

All the above nominations were approved unanimously by the meeting. The Chairman declared the election process closed.

Vote of Thanks to Outgoing Committee

The Chairman Dr John Heng motioned a vote of thanks to the outgoing committee for their relentless effort in steering the branch during this tenure.

Close of Meeting

There being no other business, the Chairman declared the meeting closed at 8.30 pm.

Recorded by:

Vetted and Approved by:

Chris Poczka
Hon Secretary, Singapore Branch

Heng Kok Hui, John Gerard
Chairman, Singapore Branch