

**NOTES FROM THE GREATER LONDON REGION COMMITTEE ANNUAL
GENERAL MEETING
HELD AT 1 BIRDCAGE WALK ON 15th April 2015**

Present: G. Hartill (GH) J. Tomlinson (JT)
Committee C. Ingram (CI) I. Berry (IB)
V. Liu (VL) S. Paish (SP)
P. Knight (PK) E. Robinson (ER)
A. Perera (AP) J. Blake (JB)
A. Du (AD)

Non-
Committee M. Saunders (MS) Edward Caceres (EC)
C. Price (CP) Francis Gawy (FG)
Gerald Vattermayer (GV) Sebastian Choszcz (SC)

1. INTRODUCTION

- 1.1 The Chairman Giles Hartill welcomed everyone and thanked them all for coming.

2. APOLOGIES

Y. Yan (YY) C. Clarke (CC)
C. Lowther (CL) C. Brown (CB)
P.Kapadia (PKa) C. Maycock (CM)
K. Jones (KJ)

Absentees R. Sharma (RS) Saviyen Subramanyan (SS)
K. Huntington (KH) T. White (TW)
F. Khoshnoud (FK) B. Takala (BT)
W. Todd (WT) S. Haslam (SH)
G. DeNadia (GD) M.Osborn (MO)

3. CHAIRMANS REPORT

- 3.1 Giles Hartill presented the Chairman's report. This discussed the regional structure objectives of engagement, development, outreach and education, and how the GLR had participated in these four objectives over the past year.
- 3.2 Engagement: Use of Sitefinity web software to record accurate event attendance data, Understand regional demographics and adapt events programmes accordingly, Ensure all committee roles are filled and all major roles have agreed succession plans, Review GLR Area structure and setup new East London Area Committee.

- 3.3 Development: Ensure full use of Near You webpage for event promotion, Ensure full use of Email Lister Server event promotion, Ensure full use of social media
- 3.4 Outreach: Organise 1 event per year with other major PEIs, Organise 1 event per year with another IMechE Divisions or Group, Grow non-member attendance at events
- 3.5 Education: YMP to organise 1 STEM event per type, University Design Challenge, YMP to organise a "Become a STEM Ambassador" event.

4. REGIONAL BUSINESS DEVELOPMENT MANAGERS REPORT

- 4.1 In Claire Maycock's Absence Giles Hartill also presented the business development manager's report.
- 4.2 Visits over the past year to places of academia and employment have resulted in increased awareness of the institution, its professional registration, accreditation and membership of the IMechE.
- 4.3 Currently there are 7891 members in the GLR.

5. HON. TREASURER'S REPORT

- 5.1 The Budget and Bank Balance for the region are healthy with the GLR budget for 2015 confirmed at over £12k and the bank balance confirmed at just under £1150.
- 5.2 In Summary the Treasurer reported:
 - 5.2.1 As a large group we can apply for a larger budget which can be distributed between the different regions as and when required
 - 5.2.2 Budget is currently sufficient to cover all proposed events, despite the increased catering costs at IMechE HQ and the introduction of significant Joint IET events
 - 5.2.3 Budget request was fully granted, though yet to be called upon
 - 5.2.4 Currently it looks as though there will be a very healthy surplus
 - 5.2.5 All regions welcome to organise additional events beyond those budgeted

6. CENTRAL EVENTS COMMITTEE REPORT

- 6.1 PK demonstrated the many successful events that the CEC has organised over the past year as well as the lessons learnt
- 6.2 The average attendance was 61% with the Bloodhound and IET events being the events with the highest attendance.

- 6.3 The committee will target:
- a) 10 events per year
 - b) Greater inclusion with the regions and better communication with them
 - c) More inter institutional events
 - d) A larger CEC committee for more event planning

7. YOUNG MEMBERS PANEL REPORT

- 7.1 This year has been an extremely successful year for the YMP, with the AGM no exception, 42 roles have been elected or nominated on the panel for the coming year.
- 7.2 The numerous events run by the YMP were linked to the IMechE's key themes and 8 initiatives were summarised; Social events of the YMP, Engineering Your Future (EYF), SET for Sport, Our world in 2050, Get Registered, Speak out for Engineering, Inter-Professional Networking Event, Offshore Engineering for Students.

8. ELECTIONS

- 8.1 The following committee positions were elected

Position	Name
Chairman	Giles Hartill
Vice Chairman	Charles Ingram
Hon. Secretary	Anura Perera *
Hon. Treasurer	Verina Liu

- 8.2 The following committee positions were nominated and approved

Position	Name
Assistant Hon. Secretary	Youyou Yan
Assistant Hon. Treasurer	Charles Clarke
Central Events Committee Chairman	Simon Paish ⁺
STEM Projects Co-ordinator (Ed liason Officer)	Sarah Haslam
Publicity Officer	Farbod Khoshnoud *
Assistant Publicity Officer	Saviyen Subramanyan *
Website Officer	Ed Robinson
Media Officer	Pareen Kapadia
Social Media Officer	Bernard Takala
IMechE Divisions & Groups Liaison Officer	

Assitant IMechE Divisions & Groups Liaison Officer	Giancarlo de Nadai*
ICE Liaison	
IChemE Liaison	Jasper Tomlinson
IET Liaison	Gary Hayes
RAeS Liaison	Charles Clarke
IMRst	Chris Lowther
Uni Design Challenge Lead	Tony White
Uni Design Challenge Lead assist	
Member	Ian Berry
Member	John Blake

- 8.3 *These positions confirmed subsequent to the AGM
- 8.4 +Subsequent to the AGM Phoebe Knight resigned, Simon Paish was originally to continue in his current position as Divisions and Groups Liaison Officer, but will now take over as Central Events Committee Chairman from Phoebe.
- 8.5 Open positions will be advertised

9. AOB

- 9.1 CI is to publicise future tentative meeting dates
- 9.2 JT requested of AD a member of the YMP to start to take a bigger role in the ICHemE to increase the two institutions collaboration. Alex Manson was suggested as a potential candidate.

10. CLOSE.

Charles Ingram

Hon. Secretary
GLR Committee

29th May 2015